



## KEYWORD INDIA NETWORK PVT. LTD.

**Sales Office** : 708, 709 Dubai Mall RDC, Raj Nagar, Ghaziabad,  
Uttar Pradesh 201001

**Backend Office** : 802-803 ,Tower-A, i-Thum, Plot No. A- 40  
Noida, Sector- 62, Uttar Pradesh 201301

### PLACEMENT LETTER

**DATE: 09-August-2022**

To,

The placement officer

JS university Shikohabad, U.P.

Subject: Offer of Employment

Dear Sir,

We are pleased to offer following candidates a position of “**CIRCUIT DESIGNER**” with “**KEYWORD INDIA NETWORK PVT. LTD.**”

Student ID	Name of the outgoing students placed
191023314004	SACHIN PAL
191023312002	DEVANSHI UPADHYAY
181020305003	KM ARCHNA SINGH
191023314003	RITESH RAGHAV
191023314007	AKASH TAWAR
181020305002	SAURABH SINGH
191023314006	VIBHU SINGH
191023312001	LOKESH SINGH

Your gross annual salary on the basis of Cost to the Company will be Rs.3,72,000 (Three lakh Seventy two thousand only) per annum. We expect you to join us on **07-November-2022**.

- You will be on Six month of probation period from the date of your joining at this time your performance will be reviewed.
- Your service can be terminated with in prohibition period of Six month if your work is not satisfactory.
- If you resign from your service with us, you will be entitled to complete a 30-day notice period.
- You will not be entitled to a salary or documents if you do not give the required notice time or leave the office before it ends.
- The company has the right to dismiss you if you go on leave without alerting anyone.
- If we find any errors in your provided documents and information, the company has the right to dismiss you at that moment.
- Please note that this offer is valid subject to your signing and returning the duplicate copy (attached) of this letter within seven working days.

We welcome you and are delighted that you have chosen to be part of our team. We hope your association with us will be mutually beneficial, pleasant and fulfilling.

Note: Your detailed terms and condition of employment/remuneration will be mentioned in appointment letter, which will be given to you after one month of your joining.

On your joining day, please bring the following documents: -

- 1-Educational Mark-Sheet (10th/12th/Graduation & PG if applicable)
- 2-Educational Certificate (10th/12th/Graduation & PG if applicable)
- 3-Identity Proof (Voter ID/Aadhar Card-Must)
- 4-Pan Card is must.
- 5-Previous Employer certification (Appointment letter/Relieving and Experience letter)
- 6-Salary Proof (Salary slips/Bank statement of 3 months)
- 7-Passport size colored photograph-2

PHONE NO. : 0120-2820022

MAIL ID : [info@keywordindia.com](mailto:info@keywordindia.com) | [sales@keywordindia.com](mailto:sales@keywordindia.com)

WEBSITE : [www.keywordindia.com](http://www.keywordindia.com) | [www.plynews.com](http://www.plynews.com)



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We have pleasure in welcoming you to this organization and we hope your association with us would be of mutual benefit.

REGARDS,

*Surabhi*

SURABHI

**HR TEAM**

**KEYWORD INDIA NETWORK PVT. LTD.**

PHONE NO. : 0120-2820022

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